

**MFN Regional Wastewater Meeting  
April 5, 2022**

**MEETING MINUTES  
(VIRTUAL MEETING – GOTOWEBINAR)**

COMMISSIONERS PRESENT: Mansfield: Michael Trowbridge  
Mansfield: Matthew Teixeira  
Mansfield: Jess Aptowitz, MFN Secretary  
Norton: Mike Yunits, MFN Chairman  
Norton: Diane McElligott  
Foxboro: Chris Gallagher, MFN Vice Chairman  
Foxboro: Richard Pacella

EXECUTIVE DIRECTOR: Lee Azinheira

COMMISSIONERS ABSENT:

GUESTS PRESENT: Chris Rositer, MFN  
Joe Cove, MFN Counsel  
Josh Reinke, Interim DPW Director  
Matt Violette, MFN Treasurer  
Renee Gauthier, Secretary

1) Approval of Meeting Minutes (3-1-22)

**Discussion:**

**Motion:** To approve Meeting Minutes of 3-1-22.  
(Aptowitz/McElligott); all in favor; unanimous.

Roll Call Vote:

Yunits – Yes  
McElligott - Yes  
Trowbridge – Yes  
Aptowitz – Yes  
Teixeira – Yes  
Gallagher – Yes  
Pacella – Abstain

2) Approval of Bills

**Discussion** - Warrant 22-17:

**Motion:** To approve Expense Warrant 22-17 in the amount of \$94,049.58 and to authorize the Executive Director to be the only signature required for the warrant. (Trowbridge/Aptowitz); all in favor; unanimous.

Roll Call Vote:

Yunits – Yes  
McElligott - Yes  
Trowbridge – Yes  
Aptowitz – Yes  
Teixeira – Yes  
Gallagher – Yes  
Pacella – Yes

**Discussion** - Warrant 22-18:

**Motion:** To approve Expense Warrant 22-18 in the amount of \$32,469.64 and to authorize the Executive Director to be the only signature required for the warrant. (Trowbridge/Aptowitz); all in favor; unanimous.

Roll Call Vote:

Yunits – Yes  
McElligott - Yes  
Trowbridge – Yes  
Aptowitz – Yes  
Teixeira – Yes  
Gallagher – Yes  
Pacella – Yes

3) Community Updates

a) Mansfield  
Nothing new.

b) Foxborough  
Nothing new.

c) Norton  
Diane inquired if Lee had forwarded the SSO information she sent him to Foxboro. Lee said no, but he would check with Chris Gallagher to find how Foxboro was handling the new requirements.

Lee said Norton has a housing project that wanted to connect to existing manhole at East Main Street/Route 123 however that connection could not be allowed where they proposed, but MFN is working with contractor to connect upstream.

4) MFN FY2021 Audit – Mike Nelligan from Powers & Sullivan, LLC

**Discussion:** Mike Nelligan introduced himself and provided working history with municipalities. This is the first year for his company to conduct an audit for MFN. He reviewed the audit, stated once they collected the information, the audit went smoothly.

5) Draft NPDES Permit – Lee & Chris

**Discussion:** Lee wanted to review some of the changes required, such as PFAS testing on the wastewater side. Chris stated that some changes are a reduction in some testing and some increased testing of others. One (1) of the new requirements is reporting the PFAS test results; there are currently no limits listed on the permits, but MFN is required to test the influent, effluent and sludge, which will cost approximately and additional \$3,000. IPP would have to identify users with PFAS from existing IPP permits. Lee said it may kick in either 2023 or later depending on how long the review and comments take.

6) Draft IMA for MFN and Norton – Joseph Cove

**Discussion:** Joe cove drafted the document. Lee said nothing material found that needed to be changed and inquired if anyone had questions. Joe summarized that by general law a district and town can collaborate for an acquisition of a project where they have eminent domain authority, so MFN does have the authority. Norton is the primary driver of this project; they developed the plans, appraisals and ensured that it was in regulatory compliance. The district will approve the takings as to MFN's interest, which will be the entire right of way takings of the rail bed, not just the sewer lines. MFN will pay up to 1/3 of the cost and up to 1/3 of the final judgement. Norton will defend Norton and the MFN district in any law suit resulting from the takings and the MFN district will approve any settlement. Joe explained that the role of the Executive Director in this project is to approve any design and facilitation of the taking as it pertains to railbed for the MFN district. He said once the takings are complete and there is joint ownership of entire bed, he would recommend some housekeeping rules for maintenance and repair responsibilities. Norton is responsible for regulatory compliance with the Mass Highway timeline. Lee suggested a time line for Norton, that Mike Yunits may want to get this approved by Norton for next meeting to be able to move forward.

7) MFN iPad

**Discussion:** Lee stated that with some changes coming up with the 5G, he wanted to see which MFN members had old iPad models. Lee said they may need to be updated, if they are older because they may run on 3G, however if they are only running Wi-Fi they should be fine. If not, they may be needed to be upgraded or switch to a new line. Lee said they will look into upgrading.

8) Solar Consideration

**Discussion:** Lee explained that the State is offering some grants for certain solar panel installation projects. Lee suggested looking into adding solar panels on the land at 125 Crane Street and/or around the basins. Diane agreed that it seemed like a good idea. Lee stated that he just wanted to see if the Commission was in favor of exploring the possibilities and expense of a solar installation. Mike Trowbridge and Mike Yunits agreed that it made sense and it would be worth checking into.

9) Executive Director Agreement

**Discussion:** Lee suggested he would email proposed dates for future meetings to everyone.

10) Any Items Not Anticipated 48 Hours Prior To This Meeting

11) Next Meeting – Tuesday, May 3, 2022, 6 PM.

**12) Motion:** To adjourn at 6:45 PM.  
(Aptowitz/Trowbridge); all in favor; unanimous

Roll Call Vote:

Yunits – Yes  
McElligott - Yes  
Trowbridge – Yes  
Aptowitz – Yes  
Teixeira – Yes  
Gallagher – Yes  
Pacella – Yes

Respectfully submitted,  
Jess Aptowitz

  
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Signature of District Secretary

5/3/22

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Date of Acceptance