

**MFN Regional Wastewater Meeting  
August 11, 2022**

**MEETING MINUTES  
(VIRTUAL MEETING – GOTOWEBINAR)**

COMMISSIONERS PRESENT: Mansfield: Michael Trowbridge  
Mansfield: Matthew Teixeira  
Norton: Mike Yunits, MFN Chairman  
Norton: Diane McElligott  
Foxboro: Chris Gallagher, MFN Vice Chairman

EXECUTIVE DIRECTOR: Lee Azinheira

COMMISSIONERS ABSENT: Mansfield: Jess Aptowitz, MFN Secretary  
Foxboro: Richard Pacella

GUESTS PRESENT: Chris Rositer, MFN  
Joe Cove, MFN Counsel  
Matt Violette, MFN Treasurer  
Renee Gauthier, Secretary

Lee Azinheira, Executive Director of MFN called for roll call of all MFN Members present:

Roll Call of MFN Members present:

Trowbridge - Yes  
Teixeira – Yes  
Gallagher – Yes  
McElligott – Yes  
Yunits – Yes

**1) Reorganization of MFN Commission Officers**

**Motion:** Nominate Mike Yunits as Chairman for FY'23.  
(Trowbridge/Gallagher); all in favor; unanimous.

Roll Call Vote:

Trowbridge - Yes  
Teixeira – Yes  
Gallagher – Yes  
McElligott – Yes  
Yunits – Yes

**Motion:** Nominate Chris Gallagher as Vice Chairman for FY'23.  
(Trowbridge/McElligott); all in favor; unanimous.

Roll Call Vote:  
Trowbridge - Yes  
Teixeira – Yes  
Gallagher – Yes  
McElligott – Yes  
Yunits – Yes

**Motion:** Nominate Jess Aptowitz as Secretary for FY'23.  
(Trowbridge/McElligott); all in favor; unanimous.

Roll Call Vote:  
Trowbridge - Yes  
Teixeira – Yes  
Gallagher – Yes  
McElligott – Yes  
Yunits – Yes

2) Approval of Meeting Minutes (May 31, 2022) & (June 28, 2022)

**Discussion –**

**Motion:** To approve Meeting Minutes of May 31, 2022 & June 28, 2022.  
(Trowbridge/Gallagher); 4 in favor, 1 abstained.

Roll Call Vote:  
Trowbridge - Yes  
Teixeira – Yes  
Gallagher – Yes  
McElligott – Abstain  
Yunits – Yes

3) Approval of Bills

**Discussion - Warrant 23-03:**

**Motion:** To approve Expense Warrant 23-02 in the amount of \$27,215.78 and to authorize the Executive Director to be the only signature required for the warrant.  
(Trowbridge/Gallagher); all in favor; unanimous.

Roll Call Vote:  
Trowbridge - Yes  
Teixeira – Yes  
Gallagher – Yes  
McElligott – Yes  
Yunits – Yes

**Motion:** To approve Expense Warrant 23-03 in the amount of \$84,826.68 and to authorize the Executive Director to be the only signature required for the warrant.  
(Trowbridge/Gallagher); all in favor; unanimous.

Roll Call Vote:  
Trowbridge - Yes  
Teixeira – Yes  
Gallagher – Yes  
McElligott – Yes  
Yunits – Yes

4) Community Updates

a) Mansfield  
Nothing new.

b) Foxborough  
Nothing new.

c) Norton  
Diane McElligott said there was a question from Mass River Alliance on a permit renewal regarding expansion and any planned dates for surface recharge. Diane said it has been answered. Lee said he did not believe that Chris Rositer was expecting any changes to the surface recharge; Chris stated that unless the plant were to see a drastic change in flows, he did not foresee changes in the future.

5) CDM Smith Annual Contract Approval

**Discussion:**

**Motion:** To approve FY23 CDM Smith Contract for Fruit Street Post Closure Monitoring not to exceed \$31,200.00.  
(Trowbridge/Gallagher); all in favor; unanimous.

Roll Call Vote:

Trowbridge - Yes

Teixeira – Yes

Gallagher – Yes

McElligott – Yes

Yunits – Yes

- 6) Vote to Take by Eminent Domain certain land in the Town of Norton and to grant certain easements to the Town of Norton.

**Discussion:** Lee explained that the first document was drafted by Norton legal team and was reviewed by Joe Cove, MFN Counsel and himself; the second document was prepared by Joe Cove. Joe Cove stated an easement was added from the MFN to Norton, that the Town of Norton acknowledges forever that the MFN has an easement for the sewer and Norton must seek our approval for any construction on the easement line.

**Motion:** That the MFN Regional Wastewater Commission, consistent with its intermunicipal agreement with the Town of Norton, enter into and direct its Executive Director to execute on behalf of the commission and under its seal the Joint Order of Taking with attached schedules “A” & “B” all in form as attached here with, and,

Further, that the MFN Regional Wastewater Commission execute in its name and under its seal acting through its Executive Director the easement deed with conditions recited therein all as in form attached here with and designated as “Grant of Easements”.

(Trowbridge/McElligott); all in favor; unanimous.

Roll Call Vote:

Trowbridge - Yes

Teixeira – Yes

Gallagher – Yes

McElligott – Yes

Yunits – Yes

Lee stated that the signing of the vote needed to be done; that Mike Yunits needed to send the executed vote to MassDOT. Joe Cove said he believed as the MFN Executive Director, Lee could sign and file the document; that the MFN Executive Director is the keeper of the records. Josh Reinke, Mansfield Interim DPW Director inquired if Lee was going to record the vote, as Mansfield needed to record the Mansfield vote. Joe said it would need to be recorded and that the document was drafted as a certificate, and can be given to them to record with other documents.

7) Septage Rates

**Discussion:** A copy of the survey of the surrounding facility septage rates was provided prior to the MFN meeting. Lee said he and Chris Rositer reviewed the survey data and determined that MFN septage rates were near the top range of cost; he stated that they would recommend just rounding the numbers up to the whole digit. Diane McElligott stated that with Attleboro at only \$0.07/gallon and North Attleboro second at \$0.55/gallon, she was concerned due the lower rates, that the MFN facility may lose revenue to the other plants. Chris Rositer stated that it was possible, but that the increase was small enough and he didn't think it would affect the amount of septage being brought to the plant, as the haulers would need to use more gas to go to other plants.

Diane said she recalled at another meeting that the consensus was to keep rates as they are. Diane suggested to change the motion to read to leave the rates as they are and review in the spring; Mike Trowbridge said he agreed with Diane, that it may not be worth the small increase to lose the revenue if the haulers go to another plant.

**Motion:** To approve Septage Revenues go directly to the MFN Regional Wastewater Direct.  
(Trowbridge/Gallagher); all in favor; unanimous.

Roll Call Vote:

Trowbridge - Yes

Teixeira – Yes

Gallagher – Yes

McElligott – Yes

Yunits – Yes

8) Executive Director Report

**Discussion:** Lee said that he and Chris Rositer had met with a CDM Engineer to look into the possibility of adding solar panels at plant. He said there is potential to use the power generated from the panels at plant. He said he would look more into the details or cost and savings and would keep the MFN Commission updated.

9) Any Items Not Anticipated 48 Hours Prior To This Meeting

10) Next Meeting – Tuesday, September 6, 2022, 6 PM.

**11) Motion:** To adjourn at 9:35 AM.  
(Trowbridge/Gallagher); all in favor; unanimous.

Roll Call Vote:

Trowbridge - Yes  
Teixeira - Yes  
Gallagher - Yes  
McElligott - Yes  
Yunits - Yes

Respectfully submitted,  
Jess Aptowitz

  
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Signature of District Secretary

9/6/22  
\_\_\_\_\_  
Date of Acceptance