

**MFN Regional Wastewater Meeting  
May 31, 2022**

**MEETING MINUTES  
(VIRTUAL MEETING – GOTOWEBINAR)**

COMMISSIONERS PRESENT: Mansfield: Michael Trowbridge  
Mansfield: Matthew Teixeira  
Mansfield: Jess Aptowitz, MFN Secretary  
Norton: Mike Yunits, MFN Chairman  
Foxboro: Chris Gallagher, MFN Vice Chairman  
Foxboro: Richard Pacella

EXECUTIVE DIRECTOR: Lee Azinheira

COMMISSIONERS ABSENT: Norton: Diane McElligott

GUESTS PRESENT: Chris Rositer, MFN  
Joe Cove, MFN Counsel  
Josh Reinke, Interim DPW Director  
Matt Violette, MFN Treasurer

1) Approval of Meeting Minutes (5-3-22)

**Discussion:**

**Motion:** To approve Meeting Minutes of 5-3-22.  
**(Trowbridge/Pacella); all in favor; unanimous.**

Roll Call Vote:

Yunits – Yes  
Trowbridge – Yes  
Teixeira – Yes  
Gallagher – Yes  
Pacella – Abstain

2) Approval of Bills

**Discussion** - Warrant 22-21: Per Lee cover page was corrected.

**Motion:** To approve Expense Warrant 22-21 in the amount of \$627,273.99 and to authorize the Executive Director to be the only signature required for the warrant. **(Trowbridge/Pacella); all in favor; unanimous.**

Roll Call Vote:

Yunits – Yes  
Trowbridge – Yes  
Teixeira – Yes  
Gallagher – Yes  
Pacella – Yes

**Discussion** - Warrant 22-22:

**Motion:** To approve Expense Warrant 22-22 in the amount of \$24,701.64 and to authorize the Executive Director to be the only signature required for the warrant. **(Trowbridge/Pacella); all in favor; unanimous.**

Roll Call Vote:

Yunits – Yes  
Trowbridge – Yes  
Aptowitz - Yes  
Teixeira – Yes  
Gallagher – Yes  
Pacella – Yes

3) Community Updates

- a) Mansfield  
Nothing new.
- b) Foxborough  
Nothing new.
- c) Norton  
Nothing new.

4) IMA Review and Approval

**Discussion:** Mike Yunits explained that he, Lee and Legal Counsel reviewed and revised the agreement. Joe Cove summarized that Norton and the MFN will collaborate to take all land along the railroad bed between Mansfield and the Plant. The cost will be shared as follows: the MFN will share 1/3 of appraisal fees, 1/3 of recording fees, 1/3 pro-tanto

damages (amount being offered to land owners) and 1/3 of any judgement if assessed by court in excess of pro-tanto offer. Norton will prepare all engineering and mapping, notices and regulatory compliances required to be filed. The MFN Executive Director will not be responsible to oversee the project, but will only oversee MFN's interest. The bill for MFN share of the costs will be submitted for payment and payment will be made within 30 days of billing. The benefits of the project are that MFN will acquire a permanent and expanded sewer easement and Norton will acquire the bike path. Lee stated that litigation will only occur if a property owner objects to offer. Joe stated that the Commission will need to take a vote again when the lands are taken. Joe stated that both Norton members of the Commission need to sign agreement.

**Motion:** To Approve the Intermunicipal Agreement between the MFN Regional Wastewater District and the Town of Norton for the Acquisition of Certain Easements in the Town of Norton.  
**(Trowbridge/Aptowitz); all in favor; unanimous.**

Roll Call Vote:

Yunits – Yes  
Trowbridge – Yes  
Aptowitz – Yes  
Teixeira – Yes  
Gallagher – Yes  
Pacella – Yes

5) Review and Approval of FY2022 MFN Budget Amendment

**Discussion:**

**Motion:** FY2022 MFN Budget Amendment Approval Motion: "I move that the sum of Three Hundred Fifty Five Thousand Dollars (\$355,000.00) be hereby appropriated from MFN Wastewater District Retained Earnings, to fund land acquisition as detailed in document entitled "MFN WASTEWATER DISTRICT FY22 BUDGET SYNOPSIS" dated May 19, 2022, and further to amend the FY 2022 MFN Budget approved January 5, 2021 for a total to be appropriated of Six Million Six Hundred Seventy-Four Thousand Seven Hundred Forty-Seven Dollars (\$6,674,747.00), to defray the expenses of the MFN Wastewater District for the ensuing 12-month period beginning July 1, 2021."  
**(Trowbridge/Aptowitz); all in favor; unanimous.**

Roll Call Vote:

Yunits – Yes  
Trowbridge – Yes  
Aptowitz – Yes  
Teixeira – Yes  
Gallagher – Yes  
Pacella – Yes

6) Executive Director Report

**Discussion:** Lee stated Chris Rositer will put together a report regarding the cost increase for chemicals. Jess inquired if the increase was over \$100,000; Lee said will likely be. Jess stated the reason he brought it up was he wanted to know if the MFN Commissioners would need to vote an increased to the budget. Lee said he did not anticipate needing one this year.

7) Any Items Not Anticipated 48 Hours Prior To This Meeting

8) Next Meeting – Tuesday, June 28, 2022, 6 PM.

9) **Motion:** To adjourn at 6:24 PM.  
**(Aptowitz/Trowbridge); all in favor; unanimous.**

Roll Call Vote:

Yunits – Yes  
Trowbridge – Yes  
Aptowitz – Yes  
Teixeira – Yes  
Gallagher – Yes  
Pacella – Yes

Respectfully submitted,  
Jess Aptowitz

  
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Signature of District Secretary

06/28/22

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Date of Acceptance