

**MFN Regional Wastewater Meeting  
July 13, 2021**

**MEETING MINUTES  
(VIRTUAL MEETING – GOTOWEBINAR)**

COMMISSIONERS PRESENT: Mansfield: Michael Trowbridge, MFN Secretary  
Mansfield: Matthew Teixeira  
Mansfield: Jess Aptowitz  
Norton: Mike Yunits, MFN Chairman  
Norton: Diane McElligott  
Foxboro: Chris Gallagher, MFN Vice Chairman

EXECUTIVE DIRECTOR: Lee Azinheira

COMMISSIONERS ABSENT: Foxboro: Richard Pacella

GUESTS PRESENT: Matt Violette, MFN Treasurer  
Chris Rositer, MFN  
Renee Gauthier, Secretary

**1) Approval of Meeting Minutes (6-1-21)**  
Discussion:

**Motion:** To approve Meeting Minutes of 6-1-21.  
(Trowbridge/Aptowitz); all in favor; unanimous

Roll Call Vote:

Yunits – Yes  
McElligott - Yes  
Trowbridge – Yes  
Aptowitz – Yes  
Teixeira – Yes  
Gallagher – Yes

**2) Approval of Bills**

Discussion - Warrant 21-23: Diane questioned the total for this warrant. Lee explained that the cover sheet had a key punch error, but that the itemized total in the detailed report was accurate. Diane suggested to amend vote to reflect the itemized total of \$118,728.44.

**Motion:** To approve Expense Warrant 21-23 in the amount of \$118,728.44 and to authorize the Executive Director to be the only signature required for the warrant. (Trowbridge/Aptowitz); all in favor; unanimous

Roll Call Vote:

Yunits – Yes  
McElligott - Yes  
Trowbridge – Yes  
Aptowitz – Yes  
Teixeira – Yes  
Gallagher – Yes

Discussion - Warrant 22-01: Lee clarified that the majority of payment due to the debt service payment.

**Motion:** To approve Expense Warrant 22-01 in the amount of \$2,204,680.31 and to authorize the Executive Director to be the only signature required for the warrant. (Trowbridge/Aptowitz); all in favor; unanimous

Roll Call Vote:

Yunits – Yes  
McElligott - Yes  
Trowbridge – Yes  
Aptowitz – Yes  
Teixeira – Yes  
Gallagher – Yes

**3) Community Updates**

- a) Mansfield  
Nothing new.
  
- b) Foxborough  
Nothing new.
  
- c) Norton  
Nothing new.

**4) FY2021 Revenue Update**

- i. Septage Revenue – Matt Violette

Discussion: Matt Violette, MFN Treasurer stated that the septage revenue has increased.

ii. Surplus Equipment

Discussion: Lee stated that the MFN had listed a couple of surplus equipment items for bid and they sold. The 2006 truck was sold for \$13,950 and the burnt-out generator sold for around \$725.

5) Fruit St. Generator Update

Discussion: Lee stated that the MFN purchased a used generator for approximately \$32,000.

6) Website Development Update

Discussion: Lee stated that MFN staff have had meetings and training on the development of the MFN website and it will hopefully be up and running shortly.

7) Executive Director's Report

-MFN Bill Payment Reminder: Lee thanked the MFN Communities for their timely payments.

-MFN Commissioner Reappointment Reminder: Lee stated he will put the Reorganization of MFN Commission Officers on the next agenda.

8) Any Items Not Anticipated 48 Hours Prior To This Meeting

9) Next Meeting – Tuesday, August 3, 2021, 6 PM.

**Motion:** To adjourn at 6:11 PM.  
(Trowbridge/Aptowitz); all in favor; unanimous

Roll Call Vote:

Yunits – Yes  
McElligott - Yes  
Trowbridge – Yes  
Aptowitz – Yes  
Teixeira – Yes  
Gallagher – Yes

Respectfully submitted,  
Jess Aptowitz

  
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Signature of District Secretary

8/31/21  
\_\_\_\_\_  
Date of Acceptance