

**MFN Regional Wastewater Meeting
March 2, 2021**

**MEETING MINUTES
(VIRTUAL MEETING – GOTOWEBINAR)**

COMMISSIONERS PRESENT: Mansfield: Michael Trowbridge, MFN Secretary
Mansfield: Matthew Teixeira
Mansfield: Jess Aptowitz
Norton: Mike Yunits, MFN Chairman
Norton: Diane McElligott
Foxboro: Chris Gallagher, MFN Vice Chairman
Foxboro: Richard Pacella

EXECUTIVE DIRECTOR: Lee Azinheira

COMMISSIONERS ABSENT: Richard Pacella

GUESTS PRESENT: Chris Rositer, MFN
Joe Cove, MFN Counsel
Renee Gauthier, Secretary

1) Approval of Meeting Minutes (2-2-21)
Discussion:

Motion: To approve Meeting Minutes of 2-2-21.
(Trowbridge/Gallagher); 5 in favor; Aptowitz abstained

Roll Call Vote:

Yunits – Yes
McElligott - Yes
Trowbridge – Yes
Aptowitz – Abstain
Teixeira – Yes
Gallagher – Yes

2) Approval of Bills

Discussion - Warrant 21-15:

Motion: To approve Expense Warrant 21-12 in the amount of \$610,343.42 and to authorize the Executive Director to be the only signature required for the warrant. (Trowbridge/Gallagher); all in favor; unanimous

Roll Call Vote:

Yunits – Yes

McElligott - Yes

Trowbridge – Yes

Aptowitz – Yes

Teixeira – Yes

Gallagher – Yes

3) Community Updates

a) Mansfield
Nothing new.

b) Foxborough
Nothing new.

c) Norton
Nothing new.

4) Updated Management and Operations Agreement – Discussion & Approval

Discussion: Lee provided copy of marked up changes and clean copy of final version with accepted changes for review and approval prior to meeting.

Chris Gallagher discussed sub committee meetings and stated that sub committee voted on proposals/changes and now MFN Commissioners need to vote on the agreement. Lee stated there is one minor change to section 3.1 from Commission's Budget to District's budget.

Chris summarized the changes: 10-year agreement with 10-year renewal, unless it is decided to terminate before, with an operational review every five (5) years. Lee will remain the Executive Director after his retirement and will stay on until the 5th year of agreement, then the Commission has the ability to replace him with Mansfield or look outside for a candidate.

Jess inquired if there was a set salary for the Treasurer and Director. Lee said those contracts would be separate agreements. Jess voiced concern about accepting the agreement without knowing the salaries.

Joe Cove, stated as with every municipal contract, the district budget is set at beginning of the new year and those budgets would include an appropriation for contracts prior to setting

salaries/budget. This will be funded when district adopts the budget. Mike Yunits inquired how the IRS might view the District hiring Lee as Executive Director; wondered if would the District need to withhold taxes, etc. Joe explained that it is similar to hiring lawyer, he would be considered an independent contractor to make decisions on the MFN's behalf. It can be decided down the road to either hire him as independent contractor or as an employee of MFN. He doesn't think there would be a withholding problem. Mike Trowbridge, said he had similar concerns, but now understood, but pointed out that Lee would need certain insurances, etc.

Jess inquired if this was going to be full time job; Lee explained that he expected it to be similar to now, about a quarter of full-time hours. Mike Yunits inquired if Lee could check with Accounting and Treasurer's about payments and how they will be made. Lee said he plans to also speak to Bristol County Retirement.

Motion: To approve the contract as amended.
(Trowbridge/Gallagher); all in favor; unanimous

Roll Call Vote:

Yunits – Yes
McElligott - Yes
Trowbridge – Yes
Aptowitz – Yes
Teixeira – Yes
Pacella – Yes
Gallagher – Yes

5) Executive Director's Report

Lee said Joe Cove is working on the right of way issues and is awaiting information from Norton.

6) Any Items Not Anticipated 48 Hours Prior To This Meeting

7) Next Meeting – Tuesday, April 6th, 6 PM.

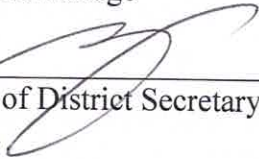
Motion: To adjourn at 6:24 PM.
(Aptowitz/McElligott); all in favor; unanimous

Roll Call Vote:

Yunits – Yes
McElligott - Yes
Trowbridge – Yes
Aptowitz – Yes
Teixeira – Yes

Pacella – Yes
Gallagher – Yes

Respectfully submitted,
Michael Trowbridge



Signature of District Secretary

4/6/21

Date of Acceptance