

**MFN Regional Wastewater Meeting  
October 6, 2020**

**MEETING MINUTES  
(VIRTUAL MEETING – GOTOWEBINAR)**

COMMISSIONERS PRESENT: Mansfield: Michael Trowbridge, MFN Secretary  
Mansfield: Jess Aptowitz  
Mansfield: Matthew Teixeira  
Norton: Mike Yunits, MFN Chairman  
Norton: Diane McElligott  
Foxboro: Chris Gallagher, MFN Vice Chairman  
Foxboro: Richard Pacella

EXECUTIVE DIRECTOR: Lee Azinheira

COMMISSIONERS ABSENT:

GUESTS PRESENT: Chris Rositer, MFN  
Renee Gauthier, Secretary

1) Approval of Meeting Minutes (9-8-20)  
Discussion:

**Motion:** To approve Meeting Minutes of 9-8-20.  
(Trowbridge/Pacella); all in favor; unanimous

Roll Call Vote:  
Yunits – Yes  
McElligott - Yes  
Trowbridge - Yes  
Aptowitz – Yes  
Teixeira – Yes  
Gallagher – Yes  
Pacella – Yes

2) Approval of Bills

Discussion - Warrant 21-07:

**Motion:** To approve Expense Warrant 21-07 in the amount of \$84,317.52 and to authorize the Executive Director to be the only signature required for the warrant. (Trowbridge/Aptowitz); all in favor; unanimous

Roll Call Vote:

Yunits – Yes  
McElligott - Yes  
Trowbridge - Yes  
Aptowitz – Yes  
Teixeira – Yes  
Gallagher – Yes  
Pacella - Yes

Discussion - Warrant 21-08:

**Motion:** To approve Expense Warrant 21-08 in the amount of \$33,278.20 and to authorize the Executive Director to be the only signature required for the warrant. (Trowbridge/Aptowitz); all in favor; unanimous

Roll Call Vote:

Yunits – Yes  
McElligott - abstain  
Trowbridge - Yes  
Aptowitz – Yes  
Teixeira – Yes  
Gallagher – Yes  
Pacella - Yes

**3) Community Updates**

- a) Mansfield  
Nothing new.
- b) Foxborough  
Nothing new.
- c) Norton  
Nothing new.

**4) MFN Treasurer Discussion**

Discussion: Lee explained that originally the Mansfield Town Account was scheduled to attend this meeting as requested by Commissioner Aptowitz, however he is sick and this will be put on the next agenda.

5) Rail Trail Right-of-Way

Discussion: Mike Yunits stated he still does not have any information from Norton's Attorney yet, but there is an article for Norton's next Town Meeting to take easements by eminent domain. Lee said Mansfield also has title work still being done, but costs will likely not be available until the work is wrapped up.

6) Management and Operations Agreement

Discussion: Lee said he forwarded an email received today from MFN Attorney Joe Cove regarding the Operations Agreement questions and proceeded to read. The MFN is required to notify the Town of Mansfield in writing before December 1, 2020. To extend the existing contract, the governing law does not require a Town Meeting vote from Mansfield or MFN and it can be extended for a maximum of 25 years. Attorney Cove will be available for the November meeting to answer any question. Mike Yunits stated he had forwarded what information he was able to find on the Regional Dispatch set up, although it was not a lot but he will continue to look for more. Chris Gallagher stated that he had spoken with Rob regarding the Regional Dispatch and said there were some significant salaries and the setup is different from MFN. He stated that he feels the current operation works well as it is now. Mike Trowbridge said he agrees that the way the MFN is set up now is working smoothly and there does not seem to be any issues that he is aware of. Diane McElligott inquired about the length of term that the contract would be extended for. Mike Trowbridge stated he would like to see the contract renewed for 10 years to give it some stability; Chris Gallagher said he agreed with Mike's reasoning and would approve that term as well. Lee stated that he plans to retire from the Town of Mansfield in March of 2022, but is open to staying on as Executive Director after that. He said that the existing MFN contract does address the Executive Director position and will have Attorney Cove look into what may need to be done and bring the information to the next meeting. Diane inquired if this needs to be decided by next meeting; Lee said the actual details of the contract do not, but the intention to extend or change the set up would need to be decided. Jess suggested inviting the Mansfield Town Manager to the next meeting as Mansfield employees will be impacted by this decision; Lee said he will invite him to the next meeting. Mike Yunits suggested any questions from MFN Commissioners can be submitted to Lee prior to the meeting.

7) Executive Director's Report

Lee wished to remind Commissioners that Mansfield employees assist the MFN in various ways, including the recent sale of surplus equipment; He said a surplus vehicle was sold for \$5300 for MFN.

8) Any Items Not Anticipated 48 Hours Prior To This Meeting

9) Next Meeting – Monday, November 2, 2020, 6PM.

**Motion:** To adjourn at 6:30PM.  
(Trowbridge/Aptowitz); all in favor; unanimous

Roll Call Vote:

Yunits – Yes  
McElligott - Yes  
Trowbridge - Yes  
Aptowitz – Yes  
Teixeira – Yes  
Gallagher – Yes  
Pacella - Yes

Respectfully submitted,  
Michael Trowbridge

  
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Signature of District Secretary

11/2/20  
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Date of Acceptance