

**MFN Regional Wastewater Meeting
September 8, 2020**

MEETING MINUTES

COMMISSIONERS PRESENT: Mansfield: Michael Trowbridge, MFN Secretary
Mansfield: Jess Aptowitz
Mansfield: Matthew Teixeira
Norton: Mike Yunits, MFN Chairman
Norton: Diane McElligott
Foxboro: Chris Gallagher, MFN Vice Chairman

EXECUTIVE DIRECTOR: Lee Azinheira

COMMISSIONERS ABSENT: Foxboro: Richard Pacella

GUESTS PRESENT: Chris Rositer, MFN
Renee Gauthier, Secretary

- 1) Approval of Meeting Minutes (8-4-20)
Discussion:

Motion: To approve Meeting Minutes of 8-4-20.
(Trowbridge/Aptowitz); 5 in favor; Diane McElligott abstained.

Roll Call Vote:

Yunits – Yes
Trowbridge - Yes
Aptowitz – Yes
Teixeira – Yes
Gallagher – Yes
McElligott – Abstained

- 2) Approval of Bills

Discussion - Warrant 20-30: Lee explained this warrant is for FY'20.

Motion: To approve FY'20 Expense Warrant 20-30 in the amount of \$3,308.83 and to authorize the Executive Director to be the only signature required for the warrant. (Trowbridge/Aptowitz); all in favor; unanimous

Roll Call Vote:

Yunits – Yes
Trowbridge - Yes
Aptowitz – Yes
Teixeira – Yes
Gallagher – Yes
McElligott – Yes

Discussion - Warrant 21-04:

Motion: To approve Expense Warrant 21-04 in the amount of \$65,842.23 and to authorize the Executive Director to be the only signature required for the warrant. (Trowbridge/Aptowitz); all in favor; unanimous

Roll Call Vote:

Yunits – Yes
Trowbridge - Yes
Aptowitz – Yes
Teixeira – Yes
Gallagher – Yes
McElligott – Yes

Discussion - Warrant 21-05:

Motion: To approve Expense Warrant 21-05 in the amount of \$513,993.95 and to authorize the Executive Director to be the only signature required for the warrant. (Trowbridge/Aptowitz); all in favor; unanimous

Roll Call Vote:

Yunits – Yes
Trowbridge - Yes
Aptowitz – Yes
Teixeira – Yes
Gallagher – Yes
McElligott – Yes

Discussion - Warrant 21-06:

Motion: To approve Expense Warrant 21-06 in the amount of \$47,118.65 and to authorize the Executive Director to be the only signature required for the warrant. (Trowbridge/Aptowitz); all in favor; unanimous

Roll Call Vote:

Yunits – Yes
Trowbridge - Yes
Aptowitz – Yes
Teixeira – Yes
Gallagher – Yes
McElligott – Yes

3) Community Updates

- a) Mansfield
Nothing new.

- b) Foxborough
Nothing new.

- c) Norton
Nothing new.

4) EPA Pretreatment Audit – Chris Rositer

Discussion: Chris Rositer reviewed the two (2) day EPA Pretreatment Audit performed last month; he stated there were no big issue, some small improvements were suggested. Overall the audit went very well and they were happy with the work Jim Bolliver, MFN IPP Coordinator has done with the Pretreatment Program.

5) Rail Trail Right-of-Way

Discussion: Lee said Mike Yunits was going to report the expected cost of Norton's portion of the Rail Trail project; Mike said he would have it for the next meeting and requested it be put on the agenda. Lee reported that Mansfield Town Counsel is coordinating with Norton's Town Counsel on this as suggested by MassDOT.

6) Management and Operations Agreement

Discussion: Lee stated he had received no comments from MFN Commissioners. Matt Teixeira inquired how long the new contract would be for; Lee said he would recommend 10 years with two (2) five (5) year extension options to provide stabilization for the plant and workers. Matt agreed with that. Mike Trowbridge inquired when this needed to be approved by; Lee said by this fall, notification must be sent to Mansfield by the Commissioners by December. He said it may require a vote from Selectmen and Mike Yunits recommended to check with MFN Counsel to see if Selectmen need to approve or if it needs to go to Town Meetings. Diane McElligott inquired when Commission thought it was the right time to have the plant have its own employees. Lee stated that if it were decided to change over to all MFN employees, it would be a duplication in human resources, infrastructure, etc. Mike Yunits suggested that Commission could look at the way the Regional Dispatch has been set

up. Jess Aptowitz said he believes the Regional Dispatch employees directly so dispatchers, accountants, etc. work for and are paid directly through Regional Dispatch Organization. He said he thinks Bill Keagan is the Chairman of the Regional Dispatch Board if there were any questions as to how it is structured. Mike Yunits said he can get the information for the MFN Commissioners.

7) Executive Director's Report

Discussion: Lee said he would like to have Joe Cove, MFN Legal Counsel come in to discuss the right of way issue. He will tentatively schedule this for the next meeting.

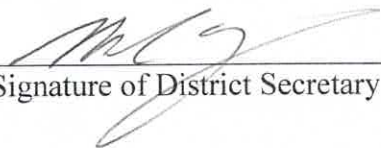
8) Any Items Not Anticipated 48 Hours Prior To This Meeting

9) Future Agenda Items – Rail Trail Right-of-Way added to next agenda for Mike Yunits to report on Norton's cost information.

10) Next Meeting – April 7, 2020; 6PM

Motion: To adjourn at 6:22 PM.
(Trowbridge/Aptowitz); all in favor; unanimous.

Respectfully submitted,
Michael Trowbridge



Signature of District Secretary

10/6/20

Date of Acceptance