

**MFN Regional Wastewater Meeting  
June 2, 2020**

**MEETING MINUTES  
(VIRTUAL MEETING – GOTOWEBINAR)**

COMMISSIONERS PRESENT: Mansfield: Michael Trowbridge, MFN Secretary  
Mansfield: Jess Aptowitz  
Mansfield: Matthew Teixeira  
Norton: Diane McElligott  
Norton: Mike Yunits, MFN Chairman  
Foxboro: Chris Gallagher, MFN Vice Chairman  
Foxboro: Richard Pacella

EXECUTIVE DIRECTOR: Lee Azinheira

COMMISSIONERS ABSENT:

GUESTS PRESENT: Chris Rositer, MFN  
John Stanbrook, MFN Treasurer  
Renee Gauthier, Secretary

1) Lee read the virtual meeting requirements, per M.G.L. Chapter 30A, Section 20.

2) Approval of Meeting Minutes (4-7-20)  
Discussion:

**Motion:** To approve Meeting Minutes of 4-7-20.  
(Trowbridge/Aptowitz); 6 in favor; Yunits abstained.

Roll Call Vote:  
Yunits – abstain  
Trowbridge - yes  
Aptowitz – yes  
Teixeira – yes  
McElligott - yes  
Gallagher – yes  
Pacella - yes

3) Update of Construction Projects

a) Contract No.1 - WPCF Upgrade and Expansion Project

Discussion: Lee stated that Contract No. 1 is complete, we are just waiting on some paperwork and then loans will be closed out.

4) Approval of Bills

Discussion: Lee explained that a warrant number had been skipped and the Capital Warrant should be 20-24 and the Expense Warrant should be 20-25.

Warrant 20-24:

**Motion:** To approve Capital Warrant 20-24 in the amount of \$23,452.50 and to authorize the Executive Director to be the only signature required for the warrant. (Trowbridge/Pacella); all in favor; unanimous.

Roll Call Vote:

Yunits – yes  
Trowbridge - yes  
Aptowitz – yes  
Teixeira – yes  
Gallagher – yes  
Pacella – yes  
McElligott - yes

Discussion - Warrant 20-25:

**Motion:** To approve Expense Warrant 20-25 in the amount of \$494,683.90 and to authorize the Executive Director to be the only signature required for the warrant. (Trowbridge/Aptowitz); all in favor; unanimous.

Roll Call Vote:

Yunits – yes  
Trowbridge - yes  
Aptowitz – yes  
Teixeira – yes  
McElligott - yes  
Gallagher – yes  
Pacella - yes

5) Community Updates

a) Mansfield

Nothing new.

b) Foxborough  
Nothing new.

c) Norton  
Mike Yunits stated that Norton's payment is on this week's warrant. He also said the sewer project construction has started again.

6) Plant Operations Update – Chris Rositer

Discussion: Chis Rositer, WPCF Operations Manager explained that plant personnel have been using an alternate staffing plan, which he said went smoothly. He stated that the staff was great responding to any issues that arose. Chris said they have started everyone back full time this week, staggering lunches, cleaning/disinfecting vehicles and throughout the plant. He said they have had no illnesses and things are going well.

7) Executive Director's Report

8) Any Items Not Anticipated 48 Hours Prior To This Meeting

9) Future Agenda Items –

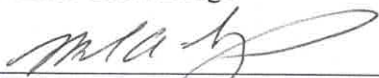
10) Next Meeting – July 7, 2020, 6PM.

**Motion:** To adjourn at 6:15PM.  
(Trowbridge/Aptowitz); all in favor; unanimous.

Roll Call Vote:

Yunits – yes  
Trowbridge - yes  
Aptowitz – yes  
Teixeira – yes  
McElligott - yes  
Gallagher – yes  
Pacella - yes

Respectfully submitted,  
Michael Trowbridge



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Signature of District Secretary

8/4/20

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Date of Acceptance