

**MFN Regional Wastewater Meeting
March 10, 2020**

MEETING MINUTES

COMMISSIONERS PRESENT: Mansfield: Michael Trowbridge, MFN Secretary
Mansfield: Jess Aptowitz
Mansfield: Matthew Teixeira
Norton: Mike Yunits, MFN Chairman
Norton: Diane McElligott
Foxboro: Chris Gallagher, MFN Vice Chairman

EXECUTIVE DIRECTOR: Lee Azinheira

COMMISSIONERS ABSENT: Foxboro: Richard Pacella

GUESTS PRESENT: Chris Rositer, MFN
David Young, CDM
Renee Gauthier, Secretary

- 1) Approval of Meeting Minutes (2-4-20)
Discussion:

Motion: To approve Meeting Minutes of 2-4-20.
(Aptowitz/Trowbridge); all in favor; unanimous.

- 2) Update of Construction Projects
 - a) Contract No.1 - WPCF Upgrade and Expansion Project

Discussion: Lee said they are hoping to have the paperwork to close out the project contract for next month. He said that CDM has been going over the as-builts and making the necessary modifications/updates. Dave Young, CDM said they should be closing out the project and sending the final information to DEP. He said DOC did a good job; they have more detail work to do to be sure drawings are updated.

- 3) Approval of Bills

Discussion - Warrant 20-16:

Motion: To approve Capital Warrant 20-16 in the amount of \$48,672.57.
(Aptowitz/Trowbridge); all in favor; unanimous.

Discussion - Warrant 20-17:

Motion: To approve Expense Warrant 20-17 in the amount of \$567,453.54.
(Aptowitz/Trowbridge); all in favor; unanimous.

Discussion - Warrant 20-18: Diane inquired into produce barn bill, just wanted to be sure that the bill is rescanned into the electronic record as the one (1) they were sent did not scan straight and therefore was missing some of the information. She was not questioning the invoice, just wanted to be sure the permanent record was fully legible.

Motion: To approve Expense Warrant 20-18 in the amount of \$21,797.39.
(Aptowitz/Trowbridge); all in favor; unanimous.

4) Community Updates

a) Mansfield
Nothing new.

b) Foxborough
Nothing new.

c) Norton
Nothing new.

5) Authorize Executive Director to Execute Synagro Contract Addendum/Extension

Discussion: Dates to be changed

Motion: To Authorize the Executive Director to execute Synagro contract addendum/extension per language. Draft changed to extend for five (5) years.
(Aptowitz/Trowbridge); all in favor; unanimous.

6) Executive Director's Report

Lee said he would like to have Joe Cove, MFN Legal Counsel come in to discuss the right of way issue. He will tentatively schedule this for the next meeting.

7) Any Items Not Anticipated 48 Hours Prior To This Meeting

8) Future Agenda Items –

9) Next Meeting – April 7, 2020; 6PM

Motion: To adjourn at 6:11PM.
(Trowbridge/Aptowitz); all in favor; unanimous.

Respectfully submitted,
Michael Trowbridge



Signature of District Secretary

4/7/20

Date of Acceptance