

**MFN Regional Wastewater Meeting  
November 12, 2019**

**MEETING MINUTES**

COMMISSIONERS PRESENT: Mansfield: Jess Aptowitz  
Mansfield: Matthew Teixeira  
Norton: Mike Yunits, MFN Chairman  
Norton: Diane McElligott  
Foxboro: Chris Gallagher, MFN Vice Chairman  
Foxboro: Richard Pacella

EXECUTIVE DIRECTOR: Lee Azinheira

COMMISSIONERS ABSENT: Mansfield: Michael Trowbridge, MFN Secretary

GUESTS PRESENT: John Stanbrook, MFN Treasurer  
Chris Rositer, MFN  
David Young, CDM Smith

**1) Approval of Meeting Minutes (10-1-19)**

Discussion:

**Motion:** To approve Meeting Minutes of 10-1-19.  
(Gallagher/Aptowitz) 5 in favor; Diane McElligott abstained.

**2) Update of Construction Projects**

a) Contract No.1 - WPCF Upgrade and Expansion Project

Discussion: Lee provided information in packet for meeting. Lee said they are working on wrapping up a few more things to close out project. He explained one (1) of the subs for the project, last month they filed for a demand for direct payment. John and he went to Mansfield Bank, however due to changes in banking regulations, it is a bit more cumbersome and bank has been working on setting up account, but had to check with their lawyers as to how to proceed. In the meantime, DOC and the subcontractor have been in communication and DOC thinks they may have things straightened out so direct payment from the Town to the subcontractor should not be necessary. The bank is holding the Town's check for now.

### 3) Approval of Bills

Discussion:

**Motion:** To approve Expense Warrant 20-08 in the amount of \$118,080.41.  
(Gallagher/McElligott); all in favor; unanimous.

Discussion: Lee handed out copies of this warrant as it was done just prior to meeting. Lee said that CDM has finally received the necessary approval from DEP for the 1 mgd.

**Motion:** To approve Expense Warrant 20-09 in the amount of \$2,705.00.  
(Aptowitz/Pacella); all in favor; unanimous.

### 4) Community Updates

a) Mansfield  
Nothing new.

b) Foxborough  
Nothing new.

c) Norton  
Nothing new.

### 5) Approval of Pretreatment Regulation Changes

Discussion: Chris Rositer provided a summary of all proposed changes prior to meeting. Lee explained the changes were necessary for the MFN permits. He inquired if Diane had any additional questions and she said she had forwarded them to Norton's Superintendent, he reviewed them and had not comment. He explained that they would come back at a later date with additional changes to clean up language, etc.; then all the communities can adopt them and make changes to their specific regulations.

**Motion:** To approve the changes to the Pretreatment Regulations as provided.  
(Gallagher/McElligott); all in favor; unanimous.

### 6) Executive Director's Report

Lee provided information regarding Jess's suggestion to have insurance reviewed and check with other providers for prices. Lee contacted the MFN Agent and he put it out for quotes and the existing provider was the lowest; They increased coverage and the price dropped by about \$6,000.00.

7) Any Items Not Anticipated 48 Hours Prior To This Meeting

8) Future Agenda Items –

9) Next Meeting – December 3, 2019, 6PM

**Motion:** To adjourn at 6:16 PM.  
(Gallagher/Aptowitz); all in favor; unanimous.

Respectfully submitted,  
Michael Trowbridge

  
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Signature of District Secretary

12-3-19  
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Date of Acceptance