

**MFN Regional Wastewater Meeting
JULY 9, 2019**

MEETING MINUTES

COMMISSIONERS PRESENT: Mansfield: Michael Trowbridge, MFN Secretary
Mansfield: Jess Aptowitz
Mansfield: Matthew Teixeira
Norton: Mike Yunits, MFN Chairman
Norton: Diane McElligott
Foxboro: Chris Gallagher, MFN Vice Chairman
Foxboro: Richard Pacella

EXECUTIVE DIRECTOR: Lee Azinheira

COMMISSIONERS ABSENT:

GUESTS PRESENT: John Stanbrook, MFN Treasurer
Chris Rositer, MFN
David Young, CDM Smith
Antonio Bonilla, CDM Smith
Renee Gauthier, Secretary

- 1) Reorganization of MFN Commissioners by Executive Director
Discussion:

Motion: Nominate Mike Yunits as Chairman for FY'20.
(Trowbridge/Aptowitz); all in favor; unanimous

Motion: Nominate Chris Gallagher as Vice Chairman for FY'20.
(Trowbridge/Pacella); all in favor; unanimous

Motion: Nominate Michael Trowbridge as Secretary for FY'20.
(Aptowitz/Pacella); all in favor; unanimous

2) Approval of Meeting Minutes (6-11-19)

Discussion:

Motion: To approve Meeting Minutes of 6-11-19.
(Trowbridge/Aptowitz); all in favor; unanimous.

3) Update of Construction Projects

a) Contract No.1 - WPCF Upgrade and Expansion Project

Discussion: Lee provided information in packet for meeting. Lee said there is a Change Order # 9, Contract 1 which closes out most of the project but there are still a few items to be addressed. This change order contains the expense for the demolition of the house which is being paid from MFN expense budget. Lee said we are still awaiting reimbursement on the switch gear; he contacted DOC yesterday and they will check with their insurance company. Toni Bonilla stated that they are holding money from DOC for this, so if they don't pay it will be taken from contract price. Dave Young said of the \$104,000 left on contract, \$50,000 of it is being held until everything is completed.

4) Approval of Contract No. 1 Change Order No. 9

Discussion:

Motion: To approve Contract No. 1 Change Order No. 9 in the amount of \$72,130.00.
(Aptowitz/Trowbridge); all in favor; unanimous.

5) Approval of Bills

Discussion:

Motion: To approve Capital Expense Warrant 19-40 in the amount of \$149,148.35.
(Trowbridge/Aptowitz); all in favor; unanimous.

Discussion:

Motion: To approve Expense Warrant 19-41 in the amount of \$57,702.31.
(Aptowitz/Trowbridge); all in favor; unanimous.

Discussion: Lee said payment of loan and a couple of expense bills.

Motion: To approve Expense Warrant 20-01 in the amount of \$1,689,368.50.
(Trowbridge/Aptowitz); all in favor; unanimous.

6) Community Updates

a) Mansfield

Nothing new to report.

b) Foxborough
Nothing new to report.

c) Norton
Nothing new to report.

7) Executive Director's Report

Lee said there is some information on the Industrial Pretreatment, but vote will be done at the next meeting. Joe Cove will also be in for the next meeting to provide an update of his work on the right of way for the bike path.

8) Any Items Not Anticipated 48 Hours Prior To This Meeting

9) Future Agenda Items –

10) Next Meeting – August 13, 2019, 6PM

Motion: To adjourn at 6:12PM.
(Aptowitz/Trowbridge); all in favor; unanimous.

Respectfully submitted,
Michael Trowbridge



Signature of District Secretary

8-13-19

Date of Acceptance