

**MFN Regional Wastewater Meeting
June 11, 2019**

MEETING MINUTES

COMMISSIONERS PRESENT: Mansfield: Michael Trowbridge
Mansfield: Jess Aptowitz
Mansfield: Betty Peter, MFN Secretary
Norton: Mike Yunits, MFN Chairman
Norton: Diane McElligott
Foxboro: Chris Gallagher, MFN Vice Chairman

EXECUTIVE DIRECTOR: Lee Azinheira

COMMISSIONERS ABSENT: Foxboro: Richard Pacella

GUESTS PRESENT: John Stanbrook, MFN Treasurer
Chris Rositer, MFN
David Young, CDM Smith
Renee Gauthier, Secretary

- 1) Approval of Meeting Minutes (5-6-19)
Discussion:

Motion: To approve Meeting Minutes of 5-6-19.
(Trowbridge/Aptowitz); all in favor; unanimous.

- 2) Update of Construction Projects
 - a) Contract No.1 - WPCF Upgrade and Expansion Project
Lee provided information in packet for meeting.

Discussion: Dave Young stated that DOC is wrapping up the punch list items; new exit signs have been installed as required by Norton Building Department and DOC should finish up and be out soon. Lee said he spoke with Tony Bonilla of CDM regarding getting the final change order together to close out project and have them ready for the next meeting. Dave Young said CDM has been working on the final set of drawings of upgrade for MFN's records.

- b) Contract No. 2 - Infiltration Basins & Fruit St Landfill Cap and Closure
Lee provided Contract No.2, Change Order No. 1 prior to meeting.

3) Approval of Contract No. 2 Change Order No. 1 – Final

Discussion: Lee stated that this change order is the only and final change order for Contract No. 2. Mike Yunits inquired to clarify if it was mutually agreed upon and Lee said it was mutually agreed upon. Diane inquired if the contract had removed the hay bales set up as corrosion control; Dave Young said that they had not as of yet as they are awaiting Norton Conservation's final inspection and approval, but that they would be required to complete the tasks as outlined in their contract. Chris Rositer explained that Norton Conservation had required the hay bales in part because they are biodegradable.

Motion: To approve Contract No. 2 Change Order No. 1 – Final in the amount of -\$79,174.33.
(Trowbridge/Aptowitz); all in favor; unanimous.

4) Approval of Bills

Discussion:

Motion: To approve Capital Expense Warrant 19-37 in the amount of \$69,260.17.
(Aptowitz/Trowbridge); all in favor; unanimous.

Discussion:

Motion: To approve Expense Warrant 19-38 in the amount of \$475,892.37.
(Aptowitz/Trowbridge); all in favor; unanimous.

Discussion:

Motion: To approve Expense Warrant 19-39 in the amount of \$90,810.86.
(Aptowitz/Trowbridge); all in favor; unanimous.

5) Community Updates

a) Mansfield

Lee said Mansfield is trying to wrap up the updated model of sewer collection system and are waiting on Foxboro's information to complete.

b) Foxborough

Chris Gallagher said Foxboro is working on getting the necessary information together to be submitted to Mansfield to complete the updated modeling.

c) Norton

Mike Yunits said that Norton has begun the sewer construction project, currently working in the area from Wheaton College to the Housing Authority.

6) Review and Approve Two (2) Year Extension to Power Purchase Agreement

Discussion: Lee provided proposed Power Purchase Agreement extension prior to meeting. He stated the prices have been stable and feels the extension would benefit the MFN. Mike Trowbridge inquired how the MFN is billed and Lee explained that National Grid bills everything on one bill.

Motion: To approve Two (2) Year Extension to Power Purchase Agreement. (Aptowitz/Trowbridge); all in favor; unanimous.

7) Sewer Use Regulations Proposed Revision – Chris Rositer

Discussion: Chris Rositer presented proposed changes to the MFN Sewer Use Regulations, which had not been updated since 2010. He said as part of his research he reviewed other community's regulations. Lee explained that the proposed changes will be submitted to the EPA for approval, after which the MFN Commission will need to vote to accept the changes. He also reiterated that once approved, all three (3) communities will have to adopt them into their own Sewer Use Regulations.

8) NPDES Permit Renewal Update

Discussion: Dave Young said that the permit has been filed with DEP. Lee said that CDM only charged about half the contract amount thanks to Chris Rositer's work that he provided to CDM.

9) Executive Director's Report

Lee introduced Matthew Teixeira; Mansfield's newly appointed MFN Commissioner effective July 1, 2019.

10) Any Items Not Anticipated 48 Hours Prior To This Meeting

Jess thanked Betty for all her service to both the Town and the MFN, her work is truly appreciated. He also stated that he wished to congratulate Chris Rositer on the great job he and his employees did for the Open House.

Jess also wanted to remind all the communities that the quarterly sewer bills have gone out and payments are needed as soon as possible.

Lee reminded he will be away for the 2 weeks before next meeting, will be back by the 7th.

11) Future Agenda Items –

12) Next Meeting – July 9, 2019, 6PM

Motion: To adjourn at 6:24PM.
(McElligott/Trowbridge); all in favor; unanimous.

Respectfully submitted,
Michael Trowbridge



Signature of District Secretary

7-9-19

Date of Acceptance