

**MFN Regional Wastewater Meeting
May 6, 2019**

MEETING MINUTES

COMMISSIONERS PRESENT: Mansfield: Michael Trowbridge
Mansfield: Jess Aptowitz
Norton: Mike Yunits, MFN Chairman
Norton: Diane McElligott

EXECUTIVE DIRECTOR: Lee Azinheira

COMMISSIONERS ABSENT: Mansfield: Betty Peter, MFN Secretary
Foxboro: Chris Gallagher, MFN Vice Chairman
Foxboro: Richard Pacella

GUESTS PRESENT: John Stanbrook, MFN Treasurer
Chris Rositer, MFN
David Young, CDM Smith
Renee Gauthier, Secretary

1) Approval of Meeting Minutes (4-9-19)

Discussion:

Motion: To approve Meeting Minutes of 4-9-19.
(Trowbridge/Aptowitz); all in favor; unanimous.

2) Update of Construction Projects

a) Contract No.1 - WPCF Upgrade and Expansion Project

Lee provided information in packet for meeting. Dave Young stated contractors are completing all the site restoration and working on finishing up the punch list. Also compiling and updating the record drawings. They are preparing the rest of the change orders to balance everything and close the project out.

b) Contract No. 2 - Infiltration Basins & Fruit St Landfill Cap and Closure

Dave Young explained that they will send Lopes a letter indicating that if they do not produce the final document for the Fruit Street pump station, \$3000 of their outstanding contract will be withheld from their final payment and the project will be closed out.

Lee said Lopes will have change orders for the next meeting, approximately \$127,000 to close out the project. Dave stated that the Certificates of Completion are being prepared for submission to the Norton Conservation Commission. Lee said that the completed project was approximately \$567,000 below the current construction budget.

3) Approval of Bills

Discussion:

Motion: To approve Expense Warrant 19-34 in the amount of \$105,445.49. (Aptowitz /Trowbridge); all in favor; unanimous.

Discussion:

Motion: To approve Capital Expense Warrant 19-35 in the amount of \$184,502.90. (Aptowitz /Trowbridge); all in favor; unanimous.

4) Community Updates

a) Mansfield

Lee said they are working on the flow modeling and are awaiting some information from Foxboro. He spoke to Chris Gallagher and he will submit soon.

b) Foxborough

Nothing new to report.

c) Norton

Diane inquired if it was possible to invite the new Norton Selectmen; Lee requested email addresses and we will send them electronically. Mike Yunits asked that Synagro be reminded to enter plant through industrial park, he has had some complaints that they are using Pine Street; Chris said he would remind them again.

5) Ribbon Cutting & Open House – May 11th 10:00AM

Discussion: Lee said the weather looks to be good. Chris and he scouted area for best place to do ribbon cutting ceremony; decided on where tanks are will work well. Jess inquired if there would be tours of whole plant; Chris said it depends on how many people come; staff will be posted at various parts of plant to answer questions and ensure safety. Mike Trowbridge inquired if there would be any informational handouts, Lee said there will be and light refreshments. Lee suggested sending out press release to participating communities to post on their websites. Dave suggested announcing the upcoming open house at the Mansfield Town Meeting. Mike inquired what time commissioners should be there, Lee said between 9:30 and 10AM.

- 6) Review and or vote to authorize the Chairman to sign a Certificate of Donation to the Town of Norton for easements related to Roadway Improvements on East Main Street (Route 123)

Discussion: Mike Yunits explained about the easement requirements for Norton. Lee said the Feds have very specific requirements on language for easements which is why it seems formal, Diane will read the motion.

Motion: To authorize the Chairman to sign a Certificate of Donation to the Town of Norton for easements related to Roadway Improvements on East Main Street (Route 123).

Move that this commission vote to authorize its Executive Director to execute in the name of the MFN Regional Wastewater District and in consideration of one dollar (\$1.00) such permanent highway easements, temporary construction easements, public utility easements and drainage easements for the benefit of the Town of Norton over land controlled by the MFN Regional Wastewater District along the northerly and southerly sides of East Main Street in said Town of Norton and more particularly described on a plan entitled "PLAN OF ROAD IN THE TOWN OF NORTON, MASS., BRISTOL COUNTY, SHOWING LOCATION OF EASEMENTS FOR THE PURPOSE OF RECONSTRUCTING EAST MAIN STREET (ROUTE 123) FOR THE TOWN OF NORTON" sheet #8 of 12 sheets, scale 1 inch equals 20 feet, drawn by VHB Engineering (on file with this commission) and to deliver an easement deed to the said Town of Norton in such form and upon such terms as the Executive Director in his sole discretion deems to be in the best interest of the MFN Regional Wastewater District while at the same time accomplishing the intentions of the District to assist the Town of Norton in the reconstruction and improvement of East Main Street, Norton.

(McElligott/Trowbridge); 3 in favor; Mike Yunits abstained; motion passes.

7) NPDES Permit Renewal Update

- I & I Document required from Each Member community. Dave said they had meeting last week, CDM Smith is assisting with completing the renewal application. Said he hopes to have a draft ready by the end of next week. It is due June 3rd, which is 6 months prior to expiration. Lee said I&I documents must be submitted from each community, that all communities are supposed to be doing the I&I updates annually. We need sewer maps from Norton & Foxboro to add to Mansfield's and then submit. Diane said she is not sure if it is complete, but Norton may have GIS system up now. Lee said they need to mark up and submit to us and we can work with that. Lee said he will reach out to Fran of the Norton's Consulting Engineer. Dave said the MFN actually holds NPDES permit but all the communities are co-permittees, and it is required that all communities submit the updated I&I report and sewer map update on an annual basis to the MFN. Lee said we just need one updated map to send with this application.

8) Executive Director's Report

9) Any Items Not Anticipated 48 Hours Prior To This Meeting

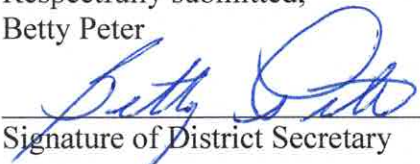
Jess and Mike wanted to wish Bob Kimball and Bobby Salvo the best of luck. They have worked well with Mansfield on various projects and it is appreciated. Mike said he hopes they will attend the open house because they helped to get this project done.

10) Future Agenda Items –

11) Next Meeting – Tuesday, June 11th and Tuesday, July 9th

Motion: To adjourn at 6:21 PM.
(McElligott/Trowbridge); all in favor; unanimous.

Respectfully submitted,
Betty Peter



Signature of District Secretary



Date of Acceptance