

**MFN Regional Wastewater Meeting
April 9, 2019**

MEETING MINUTES

COMMISSIONERS PRESENT: Mansfield: Michael Trowbridge
Mansfield: Jess Aptowitz
Norton: Mike Yunits, MFN Chairman
Norton: Diane McElligott
Foxboro: Chris Gallagher, MFN Vice Chairman
Foxboro: Richard Pacella

EXECUTIVE DIRECTOR: Lee Azinheira

COMMISSIONERS ABSENT: Mansfield: Betty Peter, MFN Secretary

GUESTS PRESENT: John Stanbrook, MFN Treasurer
Chris Rositer, MFN
Antonio Bonilla, CDM Smith
Renee Gauthier, Secretary

1) Approval of Meeting Minutes (3-5-19)

Discussion:

Motion: To approve Meeting Minutes of 3-5-19.
(Trowbridge/Pacella); all in favor; unanimous.

2) Update of Construction Projects

a) Contract No.1 - WPCF Upgrade and Expansion Project

Lee provided information in packet for meeting. Tony Bonilla said working on punch list and some change orders. Lee said the Norton Building Inspector performed a walk through at the plant and is requiring the existing exit signs be updated. Tony said there are 13 signs that need to be replaced and the cost of that change is approximately \$17,000 as power now needs to be run to the various location the signage is required. Diane inquired if the pump issue had been fixed; Chris said that the plant personnel worked with the contractor and they are working fine now.

b) Contract No. 2 - Infiltration Basins & Fruit St Landfill Cap and Closure

Tony stated that most of the punch list items have been resolved, just a few unresolved, however they will give Lopes a deadline, and if they do not get taken care of, the retainage will be forfeit.

3) Update on Main Switch Replacement

Chris explained that the transformers have been replaced and the main switch feed have been completed as well. Lee said the bills from MMED for the switch installation are included in warrants to be approved and that it came in around \$4,000 less than originally estimated. Lee said now that bills for the repairs have been received, a final bill will be prepared for DOC, including plant labor for replacement of equipment damaged, as agreed to by DOC.

4) Approval of Bills

Discussion:

Motion: To approve Expense Warrant 19-31 in the amount of \$202,614.07. (Trowbridge/Aptowitz); all in favor; unanimous.

Discussion:

Motion: To approve Capital Expense Warrant 19-32 in the amount of \$32,154.78. (Trowbridge/Aptowitz); all in favor; unanimous.

Discussion:

Motion: To approve Expense Warrant 19-33 in the amount of \$42,072.05. (McElligott/Gallagher); 4 in favor; Aptowitz & Trowbridge abstained.

5) Community Updates

a) Mansfield

Nothing new to report.

b) Foxborough

Nothing new to report.

c) Norton

Diane stated that Norton received State approval for sewer project. Mike Yunits explained that the engineers for this project are looking for support to do the work at night to minimize disruption; however it is unlikely they will receive approval from the State for night work, therefore working on this project during the day may delay completion due to school schedules. Norton is reviewing sewer rate scale.

6) Update of Plant Phone System Upgrade – Chris Rositer

Chris Rositer reported that they have been looking into different options for a new phone system at the plant. He explained that Comcast Business provided a proposal for service and equipment. Diane inquired if interfacing with SCADA would be an issue and Chris stated it would not be an issue, if anything, it may be easier due to increased internet speed.

7) NPDES Permit Renewal – CDM Contract

Chris Rositer explained that the permit application must be submitted by June 3rd, 2019; Lee said the permit must be renewed every five (5) years. Lee stated that CDM Smith would be working with Chris on the new permit and that they plan on trying to include the additional discharge. Chris said with some of the parameters, he is not sure what the phase-in approach will be with the new permit.

Motion: To approve CDM Contract for the renewal of the existing NPDES Permit not to exceed \$16,000.00.
(Trowbridge/Pacella); all in favor; unanimous.

8) Executive Director's Report

Lee provided copies of the new draft plant plaque, which had been emailed to everyone for comment. He explained that due to the upcoming plant open house/dedication, it had to be ordered to ensure it would be received and mounted inside prior to open house. Mike Trowbridge inquired how the plant looks as far as being prepared for the open house; Lee said they will be doing some landscaping to spruce up the outside with some mulch, perhaps some small plantings.

9) Any Items Not Anticipated 48 Hours Prior To This Meeting

10) Future Agenda Items –

11) Next Meeting –Monday, May 6th, Monday, June 3rd and Tuesday, July 9th

Motion: To adjourn at 6:30 PM.
(Aptowitz/Gallaher); all in favor; unanimous.

Respectfully submitted,
Betty Peter



Signature of District Secretary



Date of Acceptance