

**MFN Regional Wastewater Meeting
March 5, 2019**

MEETING MINUTES

COMMISSIONERS PRESENT: Mansfield: Michael Trowbridge
Mansfield: Betty Peter, MFN Secretary
Norton: Mike Yunits, MFN Chairman
Foxboro: Chris Gallagher, MFN Vice Chairman
Foxboro: Richard Pacella

EXECUTIVE DIRECTOR: Lee Azinheira

COMMISSIONERS ABSENT: Norton: Diane McElligott
Mansfield: Jess Aptowitz

GUESTS PRESENT: John Stanbrook, MFN Treasurer
Chris Rositer, MFN
Renee Gauthier, Secretary

- 1) Approval of Meeting Minutes (2-5-19)
Discussion:

Motion: To approve Meeting Minutes of 2-5-19.
(Trowbridge/Pacella); 4 in favor; Peter abstained.

- 2) Update of Construction Projects
 - a) Contract No.1 - WPCF Upgrade and Expansion Project
Lee provided information in packet for meeting.
Chris Rositer said the contractors are still working on the punch list; most pressing is the issue with the new raw pump, which has been running slower than the others and they are trying to make adjustments.
 - b) Contract No. 2 - Infiltration Basins & Fruit St Landfill Cap and Closure
Lee explained that although most of the as-builts have been submitted, the General Contractor is having some issues getting the as-builts from the sub-contractors.

3) Approval of Bills

Discussion:

Motion: To approve Capital Expense Warrant 19-28 in the amount of \$148,592.25. (Trowbridge/Gallagher); all in favor; unanimous.

Discussion:

Motion: To approve Expense Warrant 19-29 in the amount of \$560,193.37. (Trowbridge/Gallagher); all in favor; unanimous.

Discussion:

Motion: To approve Expense Warrant 19-30 in the amount of \$4,075.67. (Trowbridge/Pacella); all in favor; unanimous.

4) Community Updates

a) Mansfield

Lee said CDM Smith is in the process of updating the Mansfield sewer collection system model. Meters will be installed to collect flow data in the near future. He said we need updated the sewer maps from each community as they are required by the State for NPDES permit; this needs to be done annually.

b) Foxborough

Nothing new to report.

c) Norton

Nothing new to report.

5) Update of LED Plant Lighting Improvements – Chris Rositer

Chris Rositer reported that the LED light improvement projects has been completed, they replaced about 180 fixtures within the plant and the outbuildings. He said that the energy conservation contractor did a really good job.

6) Update of Main Switch Replacement

Lee said the main switch has been ordered and is on the way, he expects it will be delivered sometime this week. They will need to coordinate the outage for installation with National Grid; the transformers have been received and will be installed second.

7) Review and Discuss List of Invitees for the Ribbon Cutting

Lee provided a draft list for Invitees to the ribbon cutting/open house. Lee said Dave Young had suggested dedicating the new meeting room to Ken Hackett, Retired Operations Manager with general consensus in favor.

8) Executive Director's Report
Nothing new to report.

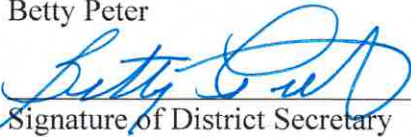
9) Any Items Not Anticipated 48 Hours Prior To This Meeting

10) Future Agenda Items –

11) Next Meeting – April 9, 2019, 6PM; then Monday, May 6th, Monday, June 3rd and Tuesday, July 9th

Motion: To adjourn at 6:30 PM.
(Trowbridge/Gallagher); all in favor; unanimous.

Respectfully submitted,
Betty Peter



Signature of District Secretary

4-9-2019
Date of Acceptance